

## **Job Description**

Newly created FT position in a busy, growing Ophthalmology clinic and Ambulatory Surgery Center in Ellsworth. Responsibilities for credentialing include managing, coordinating, monitoring and maintaining the credentialing and re-credentialing process with third party payers for providers in the physician clinic along with the personnel files for the ASC, Coastal Eye Surgery Center. Also included are compliance and quality assurance tasks among others. Regulatory coordination responsibilities will include understanding and implementing government Quality Reporting programs including EHR incentive programs, Meaningful Use, PQRS and ASCQR.

Position requires high integrity and motivation for success, commitment to excellence, outstanding communication skills, computer proficiency, attention to detail and strong organizational skills. Experience with medical credentialing and/or regulatory issues is preferred. Excellent opportunity for a career minded individual seeking long term employment.

Coastal Eye Care is a state of the art ophthalmic clinic with an attached ambulatory surgery center. We have a 19 year history of outstanding patient care and surgical outcomes. Our mission is "to improve vision by delivering state of the art medical & surgical eye care thereby enhancing the quality of people's lives." We are seeking high functioning people who want to help us in our mission, give patients the best they deserve and will work hard to make it happen. We have an excellent office culture built on team work, mutual support and communication. See below for benefits.

**Company Info:** <http://www.coastaleyecare.net>

Coastal Eye Care, PA  
Coastal Eye Surgery Center, LLC  
128 Bucksport  
Ellsworth, ME 04605

**Benefits:** Health Insurance Benefits available, earned PTO (paid time off), 401K Retirement Plan, 8 paid holidays

### **Contact Info**

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